

# AT GRAHAM BRUCE SCHOOL, WE CARE FOR AND RESPECT:

## ORSELVES

### WE:

- are positive and respectful
- make safe and responsible choices
- come to school on time
- bring materials for the day and to class (eg. supplies, homework, forms)
- do our school work and our homework
- do our best
- follow adult directions at all times
- ask for help when needed
- eat healthy food, exercise and sleep well
- dress for the weather
- dress respectfully and appropriately
- walk inside
- look after our personal belongings
- stay on school grounds
- use electronic devices safely, respectfully and responsibly (see Digital Code of Conduct)
- follow all school and classroom expectations
- leave valuables at home

## OTHERS

### WE:

- work & play safely at all times
- treat others the way we would like to be treated
- are respectful even when we disagree with others' opinions
- listen to and cooperate with adults and guests in our school
- are polite and use manners
- use respectful words
- use respectful body language
- listen to and cooperate with our peers
- solve problems peacefully
- respect others' personal space (eg. keeping our hands & feet to ourselves)
- respect and accept others' differences
- include others
- are team players and good sports (eg. we play fair)
- clean up after ourselves
- share, take turns and cooperate
- report unsafe behaviors and items to adults

## OUR COMMUNITY

### WE:

- respect school property and materials
- respect other peoples' belongings
- are friendly and welcoming
- take care of library books
- reduce, reuse and recycle
- keep our school and neighbourhood clean
- appreciate and respect displays
- use inside voices inside
- listen and cooperate in class and during assemblies and performances
- use washrooms for their intended purpose
- wash our hands after we go to the bathroom
- respect the privacy of others
- play in supervised and designated areas at recess and lunch
- wear hats and hoods outside
- call the school to report when we are absent
- keep nuts and nut products at home

THESE EXPECTATIONS APPLY TO BEHAVIOUR AT SCHOOL, DURING SCHOOL-ORGANIZED OR SPONSORED ACTIVITIES, AND BEHAVIOUR BEYOND THESE TIMES (INCLUDING ON-LINE BEHAVIOUR) THAT NEGATIVELY IMPACTS THE SAFE, CARING OR ORDERLY ENVIRONMENT OF THE SCHOOL, AND/OR STUDENT LEARNING.

## CONSEQUENCES AND SUPPORT FOR UNACCEPTABLE BEHAVIOUR

Consequences for unacceptable behaviour will occur whether behaviour occurs in person, in writing or through the use of electronic devices - on or off school grounds. The sequence and nature of consequences may vary depending on the severity and frequency of unacceptable behaviour as well as the age and special needs/cognitive ability of the student. Graham Bruce will treat seriously any behaviour or communication that discriminates based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability sex or sexual orientation (prohibited grounds set out in the BC Human Rights Code). We strive to ensure that consequences are consistent, logical, preventative and restorative.

### LEVEL 1 - Initial or minor misconduct

- Discussion(s) with student(s) and involved staff.
- Reminder of expectations. Referral to classroom teacher.
- Possible restorative and/or logical consequence.

### LEVEL 2 - Repeated or moderate misconduct

- Classroom teacher involvement.
- Principal involvement.
- Parent involvement.
- Loss of privileges, confiscation and/or restorative consequences. (e.g. Loss of recess(es) or lunch(es), field trips privileges, etc.)

### LEVEL 3 - Chronic or major misconduct

- Classroom teacher, Principal and parent meeting.
- School and district staff may be called in to assist as needed (e.g. Area Counselor).
- Other agencies will be called in to assist as needed (e.g. police, MCFD, VACFSS).
- Behavior and/or safety plan development
- Significant loss of privileges, confiscation and/or restorative consequences. (e.g. Loss of Field trip(s), end of year activities, team involvement)
- Documentation of unacceptable behavior by Principal.
- Possible formal or informal suspension. **Principal has the authority to suspend a student from attendance at school for five days or less.**

## GRAHAM BRUCE SCHOOL

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### CODE OF CONDUCT

At Graham Bruce School,  
we care for and respect:

Ourselves

Others

Our Community

### HOW PARENTS CAN HELP

- Encourage your child to be - and do - the very BEST they can.
- Ensure that your child eats well, exercises regularly and gets plenty of sleep each night.
- Help your child attend school regularly and on time.
- Lead by example. Show respect toward others and model peaceful problem solving at home and at our school.
- Call our school if your child will be absent.
- Develop respectful relationships with your child's teacher and other school staff.
- Monitor your child's agenda and homework daily.
- Monitor and limit your child's screen time.
- Adhere to parking regulations/signs.
- Keep valuable or expensive items at home. We will not take responsibility for lost, stolen or damaged items or money
- Read and discuss this pamphlet with your child.

**Thank you for helping to  
maintain a safe, caring and  
healthy learning environment at  
Graham Bruce School.  
2017/2018**

## STATEMENT OF PURPOSE

The goal of Graham Bruce's Code of Conduct is to provide a learning environment that is safe, respectful and caring. Graham Bruce School promotes the values expressed in the **BC Human Rights Code** respecting the rights of all individuals in accordance with the law - prohibiting discrimination based on race, color ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation, - in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

### UNACCEPTABLE BEHAVIOR

Unacceptable behaviours interfere with the safety and learning of self and others (including students and staff) at school, during school-organized or sponsored activities. This includes behaviour that occurs beyond these times (eg. on-line) which negatively impacts the safe, caring and orderly environment of the school and/or student learning. Unacceptable behaviors include:

- Unsafe play or conduct.
- Bullying, teasing, name-calling, threatening, harassment, intimidation or discrimination.
- Violence or physical aggression - pushing, hitting, kicking, and real or play fighting.
- Vandalism or damage to school, student, staff, or community property.
- Words, actions or body language that is rude, unkind, and/or that harms, embarrasses or encourages the exclusion of others - this includes gossip, spreading rumors and swearing.
- Stealing - this includes property of school, students, staff or community.

School staff will take all reasonable steps to **prevent retaliation** against a student who has made a complaint of a breach of a code of conduct.

### UNACCEPTABLE ITEMS

- Illegal or restricted substances.
- Weapons - real or fake (e.g. knives, guns)
- Needles, sharp objects, lighters, matches, explosives, fireworks and firecrackers.
- Trading Cards (Yu-Gi-oh, Pokémon, Hockey, etc.).
- Gum.